



Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET
Kentucky Division of Real Property Boards
Kentucky Board of Home

Inspectors
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Ray A. Perry
SECRETARY

DJ Wasson
DEPUTY SECRETARY

December 16, 2024
12:00 P.M. EST

KENTUCKY BOARD OF HOME INSPECTORS
MEETING MINUTES

A meeting of the Kentucky Board of Home Inspectors ("Board") was held on December 16, 2024, at 12:00 p.m. EST at 500 Mero Street, Frankfort, Kentucky 40601, Mayo-Underwood Conference Room 133CE, and by video conference.

MEMBERS PRESENT

Jim Chandler
Laura Disney
Joshua Crepps
Ralph Halcomb
Mark Hiten

STAFF PRESENT

Leah Redden, Board Administrator
Seth Branson, Procedures Development Specialist I
Gerald Florence, Duty Executive Director
René Rogers, Staff Attorney III
Tim Nehring, Investigator

Call to Order

Member Chandler called a meeting of the Board to order at 12:00 p.m. EST. The roll was called and with all 5 of the Board members present a quorum was established.

Approval of Minutes

Member Hiten made a motion to approve meeting minutes from the November 16, 2024, meeting as presented. Member Crepps seconded the motion. Having all in favor, the motion carried 5-0.

DRPB Update

Executive Director, Tracy Carroll, welcomed all members of the Board and wished everyone and happy holiday. Deputy Executive Director, Gerald Florence, informed the Board that a new field investigator has been hired and introduced Tim Nehring.

Legal Update

René Rogers reserved legal comments for closed session.

Licensure Report

Mrs. Leah Redden reported that the Board currently has 482 active licensees and 27 inactive licensees.

Financial Report

Gerald Florence informed the Board about the financial report that was provided in the Board packet for review.

Application Review Committee Report

Member Hiten, a member of the Application Review Committee, made a motion for approval of the initial applications of B.K and J.K. Member Crepps seconded the motion. Having all in favor, the motion carried 5-0.

Member Hiten, a member of the Application Review Committee, made a motion for approval of the renewals of H.G., C.D., R.R., C.B., R.I., K.D., R.T., D.B. (#1), D.B. (#2), M.A., D.M., R.R. and B.V. Member Crepps seconded the motion. Having all in favor, the motion carried.

Member Hiten, a member of the Application Review Committee, made a motion to approve the renewal application of C.H. that was carried over from the November meeting. Member Crepps seconded the motion. Having all in favor, motion carried 5-0.

Member Hiten, a member of the Application Review Committee, made a motion to defer N.B. due to lack of continued education hours. Member Crepps seconded the motion. Having all in favor, motion carried 5-0.

Education Review Committee Report

Member Halcomb made a motion to defer the education applications of McKissock, WV Association of Home Inspectors, and InterNACHI until the January 2025 meeting, seconded by Member Hiten. Having all in favor, the motion carried 5-0.

Complaint Committee Report

Member Chandler made a motion to recommend to the Board to authorize legal to send a letter of reprimand for 23-KBHI-005. The motion was seconded by Member Disney. Having all in favor, the motion carried.

Closed Session

No closed session

Reconvene in Open Session

N/A

New Business

Member Hiten make a motion for the Board to approve 4 Board members to attend the InterNACHI convention in Orlando, Florida in 2025. The motion was seconded by Member Crepps. Having all in favor, the motion carried 5-0.

Public Comments

No Public Comments.

Motion to Approve Timesheets

Member Hiten made a motion to approve travel expenditures and per diem for CRC, ARC, ERC, and the full Board meetings for December 16, 2024, seconded by Member Disney. Having all in favor, the motion carried 5-0.

Meeting Adjournment

With no further business to discuss, Member Chandler made a motion to adjourn at 12:12 p.m. EST. Member Hiten seconded the motion. Having all in favor, the meeting adjourned.

Pursuant to KRS 324B.060, I, Tracy Carroll,
Executive Director for the Kentucky Division of Real Property Boards
Kentucky Board of Home Inspectors,
have reviewed and Approved the expenditures for the meeting of the
Kentucky Board of Home Inspectors (the Board) held on
12/16/2024. This Approval is based upon my review of the expenditures as
described in the minutes and in greater detail as on file with the KREA. I did
not review, nor did I participate in discussions, deliberations, or decisions
regarding the actions taken by the Commission at this meeting related to
individual disciplinary matters, investigations, or applicant reviews.
The Commission approved the minutes of its meeting at its meeting held on

January 28, 2025

Tracy Carroll

Today's Date: 3/18/2025